**Thursday, January 10, 2019**

1:00 PM to 3:30 PM

1500 Jefferson Street SE, Rm 2332

Olympia, Washington



**Geospatial Portal & WAMAS Steering Committees** (Monthly) **Minutes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Topics** | **Time** | **Lead** | **Notes/Materials** |
|  | GPSC Welcome, introductions, assign recorder, adjust agenda | **1:00 PM** | Tim Minter, Chair |  |
| **Management & Data** | | | | |
| 1 | * Objectives & priorities * Framework layers status & next steps * Metadata standard - status * Governance – change management for shared data – status * School district boundaries * IT reclass study – GIS status * CRAB GISMO status * Build next agenda   + Vote on metadata standard | **1:05 PM**  **1:25 PM**  **1:45 PM**  **1:50 PM**  **1:55 PM**  **2:05 PM** | Tim / All  All  Joanne Markert  Jordyn Mitchell  Bruce Schneider  Tim / All |  |
| **Infrastructure & Software** | | | | |
|  | * Status | **2:10 PM** |  |  |
| **Applications** | | | | |
|  | WAMAS Welcome, introductions, assign recorder, adjust agenda | **2:15 PM**  5 min | Joanne Markert  Winston McKenna |  |
|  | **WAMAS**   * Separate agenda document | **2:20 PM** |  |  |
|  | **Closing Comments, adjournment**  Next Meeting – February 14, 2019 – 2nd Thursday of each month | **3:25 PM**  (5 min) |  |  |

## Notes

### GPSC Welcome, introductions, assign recorder, adjust agenda

* Recorder: Christina Kellum, ECY

### Management & Data

* Objectives & priorities
  + Updated the embedded document:



* + George Alvarado, DSHS – Add an SLA as an objective? Or put it under Clarify roles and responsibilites-Joanne
  + David Wright, DOR – (clarification)- OCIO ruling that all agencies need to pay for services that DSHS provides, SLA to show that this is what we provide.--specifically for the allocations.
  + For the priorities, we need to identify what success looks like for these priorities-Christina
  + Jordyn Mitchell, DOT – Do we have a before and after to show what we've succeeded in?
  + Tim Minter, DSHS – should we allocate staff resources to put an effort into it to show our accomplishments.
  + Joanne Markert, CTS
    - Action: will take a stab at writing down the metrics.  This is important for presentint to GIT. (included efforts and what priority it fits into).
    - Mainly understand what is not working well and where our deficits are. Understand what needs to be improved.
    - What's not working well?-
  + David-continue with marketing effort to support capacity and redundancy = funding and resources
  + Tim- missing feedback and input from the users of geospatial portal--
  + Solution- add a survey to provide feedback-- we do have an email out there, but usually questions about specific datasets.
  + --Reach out to Tableau and QGIS groups, or send things out to mailing lists?--send to GIS users list?
  + --Second most popular Local government open data
    - Jordyn-parallel thought change management, enhancing serviceability (what are your pain points, why are you using shared services), common data field definitions and data types (attributes that says county, character 5, or integer)
* Framework layers status & next steps
  + Cadastral
    - No update
  + Digital orthoimagery
    - Imagery-2018 expecting 1st quarter release
    - Action: Christina will follow up on making the imagery available for public applications through fortress
  + Elevation
    - Was delayed a little bit, still expecting to make the deadline.
  + Geodetic control
    - No update
  + Governmental unit boundaries
    - responsibility will be WSDOT, DOR has its own requirements, schedule and business needs between WSDOT and DOR.  If someone in DSHS needed to know which city legally resides in… would we know which data to use?
    - Unless you're looking for taxes, DOR, otherwise OFM/DOT. Tim-hand is up for user input.
    - Jordyn-Sounds like there has been agreement on which layer is used for what purpose.  So that it has it in their metadata and cross-reference.
    - Idea of designated authoritative dataset (City limits for DOT and DOR are authoritative)-Jordyn…
  + Hydrography
    - standard updated
    - DNR waiting for grant opporutnity
  + Transportation
    - CRAB- decided for roads and highways for transportation for 2021 deployment for county roads. Next version of roads and highways will be for ArcGIS Pro.
    - Note: Future viability of ArcMap is going downhill. Talk about Python 2.7 and 3.0 differences with Server (David knows the details)
* Metadata standard
  + Metadata meeting next week – 1/14/2019.
  + Proposal that we have metadata standards, replace the 2 GIS specific Standards and adjust the general Standard to get it down to one document.
  + Action: Joanne will send out the proposed language and clarify that it is specifically for data. Add to agenda next time for a vote.
* Governance – change management for shared data
  + Jordyn-has a workgroup for change managemnt process, if you are not aware of it and want to participate, let Jordyn know.
  + Action: Jordyn will add Winston to the group
* School district boundaries
  + Bruce Schneider, SPI – went through school district boundaries for census, found discrepancies among OSPI, Census, and County data. Even if he was to correct to legal descriptions, Census will not make all those changes… May maintain and provide one in line with Census as well as one spatially accurate. Bruce would like to know how boundaries are being used.
  + Looking into all of the datasets, school locations, routes, school bus stop locations.
* Open discussion
  + Another check-in for Open data? ---YES, will possibly combine with portal- Joann will set it up
  + Broadband Data-FCC has required all companies to submit all services areas where they are provides services.-Will turn into an offline meeting
* Build next agenda
  + Vote on metadata standard
  + Framework layers status & next steps

### Infrastructure & Software

* Status - Joanne

### Closing Comments, adjournment

* Next Meeting – February 14, 2019 – 2nd Thursday of each month

## GPSC Participants

[Agency Codes and Authorized Abbreviations](http://www.ofm.wa.gov/policy/75.20.htm) | participating in today’s meeting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Org** | **Representative** | **Also participating** | **Org** | **Representative** | **Also participating** |
| DNR | Brad Montgomery | Betty Austin, Terry Curtis, Abby Gleason, Jeffrey Holden, Caleb Maki, Dolores Sare | COM | Allan Johnson |  |
| DFW | Chris Marsh | Randy Kreuziger | PARKS | Brian Hall |  |
| DOT | Elizabeth Lanzer | Tess Starr, Jordyn Mitchell, Julie Jackson, Eric Jackson, Allen Blake, Marci Carte, Jeff Graham, Stacey Plumley | DOL | Tom Williams | Beth Plunkett |
| ECY | Christina Kellum | Rich Kim, Adam Oestrich | RCFB | Greg Tudor |  |
| DSHS | Tim Minter | George Alvarado, Steve Leibenguth | TSC |  |  |
| DOR | David Wright | Austin Hildreth | JLS | Brad Ellis |  |
| DOH | Craig Erickson | Scott Kellogg | CRAB | Cameron Cole | Eric Hagenlock |
| L&I | Winston McKenna | Bryan Huebner | DAHP | Morgan McLemore |  |
| WSP | Louis Hurst |  | UTC | Brian Gillespie | Rey Dejos |
| DES |  |  | PSP | Greg Tudor |  |
| OFM | Mike Mohrman or Tom Kimpel | Laurie Wood | SCC | Brian Cochrane |  |
| LCB | Rocky Atwood |  | WSRB | Chris Jansen |  |
| AGR | Ed Thompson | Perry Beale | LEAP | Curtis Gilbertson |  |
| SPI | Bruce Schneider |  | JLARC | Suzanna Pratt |  |
| MIL | Rick Geittmann | Jonathan Cochran, Dan Miller, Mark Glenn | CTS-OCIO | Joanne Markert | Will Saunders, Jason Anderson |

### Geospatial Portal

* [December 2018 meeting minutes](https://ocio.wa.gov/sites/default/files/public/Geospatial/WA-OCIO-GIT-GPSC%20WAMAS%2020181213%20Minutes.docx)
* [Geospatial Portal – Shared GIS Infrastructure](http://ocio.wa.gov/geoportal-shared-gis-infrastructure)
* [Geospatial Portal Technical Resources](https://ocio.wa.gov/geoportal-shared-gis-infrastructure/geoportal-technical-resources) > [Portal Operations – Roles & Responsibilities](https://ocio.wa.gov/sites/default/files/public/Geospatial/Geospatial%20Portal%20Operations%20Roles%20and%20Responsibilities%20V4.0.pdf)
* [Geospatial Portal Steering Committee](https://ocio.wa.gov/geographic-information-technology-git-committee/geospatial-portal-steering-committee)
* [Geographic Information Technology Committee](https://ocio.wa.gov/boards-and-committees/geographic-information-technology-git-committee-0)
* [Washington State Office of the Chief Information Officer](http://ocio.wa.gov/)
* [WaTech Reports](https://watech.wa.gov/about/reports) > [Zero Based Budget Review Full Final Report](https://watech.wa.gov/sites/default/files/public/documents/0.%20Full%20Zero-Based%20Budget%20Review%20vRedacted%20Final.pdf) > search “geospatial portal”

### Washington Master Addressing Services

* [Washington Master Addressing Services (WAMAS)](https://ocio.wa.gov/geospatial-program-office/washington-master-addressing-services-wamas)
  + [Training Guide](http://wa-geoservices.maps.arcgis.com/apps/MapJournal/index.html?appid=db7a2b3b33184692a3d473ec04776127)
  + [Technical Support](https://ocio.wa.gov/washington-master-addressing-services-wamas/wamas-technical-support)
  + [Technical Documentation and Flyers](https://ocio.wa.gov/washington-master-addressing-services-wamas/wamas-technical-documentation-flyers)
  + [Accessing WAMAS Services](https://ocio.wa.gov/washington-master-addressing-services-wamas/accessing-wamas-services)
* [Master Addressing Steering Committee (WAMAS)](https://ocio.wa.gov/geographic-information-technology-git-committee/master-addressing-steering-committee-wamas)

### Washington State Office of the Chief Information Officer Policies

* [All](https://ocio.wa.gov/policies) | [Geospatial](https://ocio.wa.gov/policies?combine=geo) | [Open Data](https://ocio.wa.gov/policies?combine=Open+Data) | [Security](https://ocio.wa.gov/policies?combine=secur)