**Thursday, April 11, 2019**

1:00 PM to 3:30 PM

1500 Jefferson Street SE, Rm 2332

Olympia, Washington



**Geospatial Portal & WAMAS Steering Committees** (Monthly) **Minutes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Topics** | **Time**  | **Lead** | **Notes/Materials** |
|  | GPSC Welcome, introductions, assign recorder, adjust agenda | **1:00 PM** | Tim Minter, Chair |  |
| **Management & Data** |
| 1 | * Call for GPSC Chair candidates | [procedure](https://ocio.wa.gov/sites/default/files/public/Geospatial/WA%20GP%20Roles%20and%20Responsibilities%20Appendix%20A%20Assignments%20and%20Transitions.docx)
* Proposed change to Chair transition procedure (embedded)
* Metadata status (embedded)
* Change management status
* Framework layers status & next steps
* Build next agenda
 | **1:05 PM****1:15 PM****1:20 PM****1:25 PM****1:30 PM****2:00 PM** | Tim / AllElizabeth LanzerJoanne Markert’s docJordyn MitchellAll |  |
| **Infrastructure & Software** |
|  | * Status
 | **2:10 PM** | All |  |
| **Applications** |
|  | WAMAS meeting is cancelled | **2:15 PM**5 min | Joanne MarkertWinston McKenna |  |
|  | **WAMAS*** *cancelled*
 | **2:20 PM** |  |  |
|  | **Closing Comments, adjournment**Next Meeting – May 9, 2019 – 2nd Thursday of each month | **3:25 PM**(5 min) |  |  |

## Notes

### GPSC Welcome, introductions, assign recorder, adjust agenda

* Recorder: Tim Minter, DSHS
* GPSC participants were not able to sign in to the web conference. Dan Miller, MIL and potentially others were not able to participate.

### Management & Data

* GPSC Chair candidates
	+ Chris Marsh, DFW
* Proposed change to Chair transition procedure
	+ Discussed. Recommend adoption. Send to GPSC representatives for voting via email or at the May 2019 meeting.
* Metadata status
	+ Participants reviewed the metadata section in Joanne Markert’s update document and discussed the metadata standards to understand the current direction of the working group.
* Change management status
	+ Jordyn M – Chris & Joanne re-hosted the tool in WaTech ArcGIS Online subscription. See info in the update document. Tim Minter, DSHS entered a real change and provided feedback on his experience. Chris M – the tool will be easy, we need to agree on the meanings of terminology like “critical”
	+ Chris M – Joanne M mentioned that we need the ability to notify agency contacts about changes. Looking into webhooks supported in Esri’s Survey123. DFW O365 Flow allows webhooks with the email piece. Chris hasn’t had a chance to do anything with it yet.
* Framework layers status & next steps
	+ Cadastral
		- Adam Oestreich, ECY – Rich Kim has completed the 2019 geometry, but no ownership records are available yet. Cowlitz Co. has not provided ownership records and there is a delay with obtaining the King County ownership records.
	+ Digital orthoimagery
		- No discussion
	+ Elevation
		- No discussion
	+ Geodetic control
		- No discussion
	+ Governmental unit boundaries
		- Elizabeth L – good meeting between DOT and DOR staff, removing duplication, keeping production timelines in mind. Developed strategy for cleaning up DOT legacy boundaries converted from Intergraph. Adam O – might want to bring Commerce in. William Simpson in Spokane might be a good person to speak with. Tim M – Allan Johnson represents Commerce to committee, might be a good contact. Elizabeth would like it to get going within the next month, but not sure that timeline is feasible.
		- Barry Zickuhr, UTC – who has the authoritative county boundaries? Discussion of boundary data issues ensued.
	+ Hydrography
		- Adam O – Anita Stohr is getting ready for another statewide release of NHD data. A little over a year from the last one.
		- Elizabeth L & Jordyn M – DOT is using the data and preparing it for their internal needs.
	+ Transportation
		- Elizabeth L – Cameron Cole, CRAB said e911 data is supposed to come out this summer. Elizabeth is attending national transportation conferences this month and looking for guidance and evidence that supports statewide transportation network building techniques and processes. Looking to gather all (most all) Washington State roads into an integrated network.
* Other items
	+ Elizabeth L – might be a good idea for the GPSC to present our activities and products to other state GIS users.
	+ Jordyn would like to see a more detailed strategy to address the framework data layers. Would be willing to participate in a workgroup.
* Build next agenda
	+ Vote new GPSC chair - Tim
	+ Vote to adopt procedure - Tim
	+ Summary of Change Management feedback from committee - Jordyn
		- Action item – committee reviews and comments. Jordyn to provide the draft.
	+ Metadata – next steps - Joanne

### Infrastructure & Software

* Status
	+ No discussion

### Closing Comments, adjournment

* Next Meeting – May 9, 2019 – 2nd Thursday of each month

## GPSC Participants

[Agency Codes and Authorized Abbreviations](http://www.ofm.wa.gov/policy/75.20.htm) | participating in today’s meeting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Org** | **Representative** | **Also participating** | **Org** | **Representative** | **Also participating** |
| DNR | Brad Montgomery | Betty Austin, Terry Curtis, Abby Gleason, Jeffrey Holden, Caleb Maki, Dolores Sare | COM | Allan Johnson |  |
| DFW | Chris Marsh | Randy Kreuziger | PARKS | Brian Hall |  |
| DOT | Elizabeth Lanzer | Tess Starr, Jordyn Mitchell, Julie Jackson, Eric Jackson, Allen Blake, Marci Carte, Jeff Graham, Stacey Plumley | DOL | Tom Williams | Beth Plunkett |
| ECY | Christina Kellum | Rich Kim, Adam Oestrich | RCFB | Greg Tudor |  |
| DSHS | Tim Minter | George Alvarado, Steve Leibenguth | TSC |  |  |
| DOR | David Wright | Austin Hildreth | JLS | Brad Ellis |  |
| DOH | Craig Erickson | Scott Kellogg | CRAB | Cameron Cole | Eric Hagenlock |
| L&I | Winston McKenna | Bryan Huebner | DAHP | Morgan McLemore |  |
| WSP | Louis Hurst |  | UTC | Max Smith | Rey Dejos, Barry Zickuhr |
| DES |  |  | PSP | Greg Tudor |  |
| OFM | Mike Mohrman or Tom Kimpel | Laurie Wood | SCC | Brian Cochrane |  |
| LCB | Rocky Atwood |  | WSRB | Chris Jansen |  |
| AGR | Ed Thompson | Perry Beale | LEAP | Curtis Gilbertson |  |
| SPI | Bruce Schneider |  | JLARC | Suzanna Pratt |  |
| MIL | Rick Geittmann | Jonathan Cochran, Dan Miller, Mark Glenn, Lisa Zolman, Clint Lusk | CTS-OCIO | Joanne Markert | Will Saunders, Jason Anderson |

### Geospatial Portal

* [March 2019 meeting minutes](https://ocio.wa.gov/sites/default/files/public/Geospatial/WA-OCIO-GIT-GPSC%20WAMAS%2020190314%20Minutes.docx)
* [Geospatial Portal Steering Committee](https://ocio.wa.gov/geographic-information-technology-git-committee/geospatial-portal-steering-committee)
	+ [Roles & Responsibilities](https://ocio.wa.gov/sites/default/files/public/Geospatial/WA%20GP%20Roles%20and%20Responsibilities.docx)
		- [Appendix A: Geospatial Portal Assignments & Transitions](https://ocio.wa.gov/sites/default/files/public/Geospatial/WA%20GP%20Roles%20and%20Responsibilities%20Appendix%20A%20Assignments%20and%20Transitions.docx)
	+ [Geospatial Open Data Guidelines](https://ocio.wa.gov/sites/default/files/public/Geospatial/Open%20Data%20Guidelines%202017.docx)
* [Geographic Information Technology Committee](https://ocio.wa.gov/boards-and-committees/geographic-information-technology-git-committee-0)
* [Washington State Office of the Chief Information Officer](http://ocio.wa.gov/)
* [WaTech Reports](https://watech.wa.gov/about/reports) > [Zero Based Budget Review Full Final Report](https://watech.wa.gov/sites/default/files/public/documents/0.%20Full%20Zero-Based%20Budget%20Review%20vRedacted%20Final.pdf) > search “geospatial portal”

### Washington Master Addressing Services

* [Washington Master Addressing Services (WAMAS)](https://ocio.wa.gov/geospatial-program-office/washington-master-addressing-services-wamas)
	+ [Training Guide](http://wa-geoservices.maps.arcgis.com/apps/MapJournal/index.html?appid=db7a2b3b33184692a3d473ec04776127)
	+ [Technical Support](https://ocio.wa.gov/washington-master-addressing-services-wamas/wamas-technical-support)
	+ [Technical Documentation and Flyers](https://ocio.wa.gov/washington-master-addressing-services-wamas/wamas-technical-documentation-flyers)
	+ [Accessing WAMAS Services](https://ocio.wa.gov/washington-master-addressing-services-wamas/accessing-wamas-services)
* [Master Addressing Steering Committee (WAMAS)](https://ocio.wa.gov/geographic-information-technology-git-committee/master-addressing-steering-committee-wamas)

### Washington State Office of the Chief Information Officer Policies

* [All](https://ocio.wa.gov/policies) | [Geospatial](https://ocio.wa.gov/policies?combine=geo) | [Open Data](https://ocio.wa.gov/policies?combine=Open+Data) | [Security](https://ocio.wa.gov/policies?combine=secur)