

JAY INSLEE
Governor



MICHAEL COCKRILL
State Chief Information Officer

STATE OF WASHINGTON

OFFICE OF THE CHIEF INFORMATION OFFICER

1500 Jefferson Street SE • PO Box 41501 • Olympia, Washington 98504-1501 • (360) 407-8700

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TO: Agency Directors

FROM: Michael Cockrill
Chief Information Officer

A handwritten signature in blue ink, appearing to read "Michael Cockrill".

SUBJECT: TECHNOLOGY POLICY UPDATES

This memo provides information about newly approved policies and standards and the adoption of a new Privacy Policy template for agency websites.

At their March 15, 2016 meeting, the Technology Services Board approved a new policy on system governance and updated policy and standards related to Project Quality Assurance.

Policy 114: [Business Application/System Governance](#) was developed in response to Governor's Directive 16-01. The policy requires agency assessment of each business application to ensure identification of business and technical owners, documentation of agency governance processes, training of staff and other important activities.

The Project Quality Assurance Policy and three supporting standards (see below) will impact any major projects within your agency. These changes were made as a result of assessments of critical success factors for projects and the important role that independent quality assurance plays in a project success. The project sponsor, project manager and quality assurance provider for each major project have already been provided information about implementation of the new or changed requirements.

- Policy 132: [Project Quality Assurance](#)
- Standard 132.10: [Minimum QA Provider Qualifications](#)
- Standard 132.20: [Minimum Project QA Activities - Readiness Assessment](#)
- Standard 132.30: [Minimum Project QA Activities](#)

The Chief Privacy Officer issued an updated [Privacy Policy template](#) that we recommend agencies and programs adopt to update their current policies and meet their needs.

I encourage you to circulate this announcement to appropriate staff within your agency.

cc: Agency CIOs