Threshold Table for Administrative and Financial System Investments

Proposed agency investments that meet the minimum thresholds listed below must receive formal, written approval before beginning any administrative or financial solution modification, development, or acquisition.  The combined level of effort and cost thresholds for each business process category may be updated based on availability of enterprise solution functionality and ongoing modernization initiatives.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Function** | **​Business Capability** | **If Level of Effort Exceeds:** | **OR** | **If Hardware/ Software Costs Exceed:** |
| Finance | AccountingGeneral LedgerAccounts PayableAccounts ReceivableGL ReconciliationCash Flows | 168 hours(1 person months) | <> | $0 |
|  | Asset Management | 168 hours(1 person months) | <> | $0 |
|  | Grants Management | 168 hours(1 person months) | <> | $10,000 |
| Management Accounting | Cost AccountingCost Estimate Cost Management | 168 hours(1 person months) | <> | $0 |
| Budgeting | Budgetary ControlPerformance Budgeting | 168 hours(1 person months) | <> | $10,000 |
| Human Resources | Appointment ChangeGrievanceHiringJob ApplicationJob ClassificationRecruitmentRetirementSeparation/TerminationSuccession PlanningTelework/Flex work | 168 hours(1 person months) | <> | $10,000 |
|  | Payroll | 168 hours(1 person months) | <> | $10,000 |
|  | Time and AttendanceScheduling | 168 hours(1 person months) | <> | $10,000 |
|  | Benefits ManagementDiversity Management | 168 hours(1 person months) | <> | $10,000 |
|  | Travel Management | 168 hours(1 person months) | <> | $10.000 |
|  | Strategic Workforce PlanningTraining/Development | 168 hours(1 person months) | <> | $10,000 |
| ​Procurement | PurchasingContractingVendor ManagementPlanning | ​168 hours(1 person months) | ​<> | ​$0 |
|  | Inventory ManagementInventory Control | ​168 hours(1 person months) | ​<> | ​$10,000 |
| ​Enterprise Risk Management |  | 168 hours(1 person months)​ | <>​ | ​$10,000 |
| ​Performance Audit |  | ​168 hours(1 person months) | <>​ | ​$10,000 |