Technology Services Board Subcommittee – Project Synopsis

August 12, 2021

State Board for Community & Technical Colleges (SBCTC)
ctcLink Project

OCIO Assessment	QA Assessment

Project overview

The ctcLink Project is a business transformation project that replaces the Washington State Community and Technical College system's current legacy administrative systems with Oracle's PeopleSoft Campus Solutions, Human Capital Management and Finance modules and other core functionality. All 34 colleges and the state agency (SBCTC) are aligning core business processes and implementing ctcLink in six deployment groups. Half of the colleges have deployed ctcLink and the other half will be on the new system by May 2022, followed by project close-out in June 2022.

For TSB subcommittee discussion

The SBCTC ctcLink Project leadership will provide a project update and a look ahead to the final months of the project.

Issue statement

Washington's community and technical college students need today's technology to do their college business—from application to graduation. The Legacy system built in the 1980s is outdated and limits the ability to streamline policies and practices across all colleges and support the current and future information needs of students, faculty and staff. ctcLink provides a common suite of online tools to create efficiency system-wide, keep pace with innovations in teaching and learning, and provide the services students and staff need to be successful.

Management strategy and readiness plan

New project methodology, governance, change management, communications, project schedule and budget were implemented and approved by the OCIO in January 2018 as part of the new Investment Plan and project restart. The project is managed centrally by an SBCTC ctcLink Project team made up of SBCTC employees and some contractors. The SBCTC project team works closely with each college's ctcLink project manager and team. This strong partnership with colleges is key to project success. Go-live readiness for each college and deployment group is continually assessed during each project activity/work package and final go-live readiness is approved through a formal readiness assessment process, which is a partnership between ctcLink governance and college and SBCTC leadership.

Project budget and timeline

Budget	
Pre IT Pool	$87,911.891
IT Pool Stage 1	$5,812,965
IT Pool Stage 2	$9,805,799
IT Pool Stage 3	$7,484,236
IT Pool Stage 4	$9,186,139
IT Pool Stage 5	$7,422,396
Total Project Cost	$145,096,739

Key Project Milestones	Planned Date
Deployment Group 5 Go-Live (8 colleges over 3 weekends)	Oct, Nov 2021
Deployment Group 6 Go-Live (9 colleges over 3 weekends)	Feb, April, May 2022
ctcLink Project Complete and Closed Out	June 30, 2022

Key Events to Date	Date
Project restart following OCIO approval of new Investment Plan.	January 2018
Deployment Group 2 (Clark College, SBCTC, major upgrade for pilot colleges)	October 2019
Deployment Group 3 (5 colleges over 2 weekends)	March and May 2020
Deployment Group 4 (7 colleges over 2 weekends)	February 2021