Washington State · Office of the
Chief Information Officer

TSB Portfolio/Policy Subcommittee

Thursday, October 10, 2019
1500 Jefferson St. SE, Olympia / 2nd Flr / Rm 2208
10:00 a.m. – Noon

Members Present: James Weaver   **Staff Present:** Sue Langen
                        Rep. Zack Hudgins   Angela Knight
                        Vikki Smith (webex)
                        Butch Leonardson (webex)

TOPIC		NOTES
Welcome and Introductions	Jim Weaver	Jim announced newest member of the Board, Senator Ann Rivers. All legislative seats are now filled. He also mentioned he is recruiting for the currently vacant local government seat.
Approve Minutes from August 8 Subcommittee Meeting	Jim Weaver	August 8 minutes were approved as written.
Project Status – Office of Financial Management's One Washington Program • Pat Lashway, Executive Sponsor • Vann Smiley, Program Executive Director • Allen Mills, QA, Bluecrane	Sue Langen Pamela Davis-Taggart	Since they last attended the TSB subcommittee meeting in July, the One Washington Program team has engaged more with legislative members from the House and Senate. They have also engaged with more agency leadership to discuss themes such as change management and cost. They have brought on multiple industry partners and reached out to other states.

		The quality assurance review indicated good progress made since industry partners arrived. Risk is lower in scope and schedule than in previous reports. The program team will come back to the December 10 full board meeting for an update.
Policy/Standard Review • **Policy 111 - Planning for IT Portfolios (RESCIND and combine with Policy 112)** • **Policy 112, 112.10, 112.20 - Portfolio Management (UPDATE)** • **Policy 113, 113.10, 113.30 and 113.40 - Technology Business Management (NO CHANGE, new sunset review date)**	**Sue Langen** **Cammy Webster**	**Proposal to rescind Policy 111 and combine its components with Policy 112, with additional updates to 112.10 and 112.20.** **The updates were proposed to:** • **Streamline technology portfolio management policy** • **Reduce complexity to program participants** • **Improve portfolio alignment to business outcome** **Proposal to extend sunset review dates for Policy 113 and Standards 113.10, 113.30 and 113.40. No further updates needed.** **These will be adopted by state CIO, effective October 10, and members will recommend formal approval at December 10 full board meeting.**
Public Comment		**No public comment.**