

Thursday, October 14, 2021  
9:00 a.m. – 11:00 a.m.  
Virtual via WebEx

**Members present:** Bill Kehoe  
Viggo Forde  
Tracy Guerin  
Butch Leonardson  
Paul Moulton  
Sen. Joe Nguyen  
Vikki Smith

[Meeting recording link](#)

TOPIC	LEAD	NOTES
Welcome and Introductions	Bill Kehoe	Roll call.
Approve Minutes from August 12 Subcommittee Meeting	Bill Kehoe	Bill added language regarding the next update from the WA Cares program to provide information on the governance workflow and data integration for all project components. With this addition, minutes were approved.
<b>Program Status – One Washington</b> <ul style="list-style-type: none"> <li>• Introduction – Scott Nicholson, Interim Executive Director</li> <li>• QA Assessment – Allen Mills, <i>bluecrane</i><sup>™</sup> <ul style="list-style-type: none"> <li>○ Program Overview</li> <li>○ Agency Engagement</li> <li>○ Schedule and Process</li> </ul> </li> </ul>	Amy Pearson	Quality assurance provided findings and recommendations of the program risk areas: <ul style="list-style-type: none"> <li>• Agency engagement</li> <li>• Schedule and process</li> <li>• Resources</li> </ul>

<ul style="list-style-type: none"> <li>○ Resources</li> <li>● Program Update – Program Team and Vendor Partners <ul style="list-style-type: none"> <li>○ Program Overview</li> <li>○ Agency Engagement</li> <li>○ Schedule and Process</li> <li>○ Resources</li> </ul> </li> <li>● Q&amp;A</li> </ul>		<p>Program team provided an overview of how it has responded to the QA findings and recommendations.</p> <p>Board members raised concerns with trying to implement all agencies at one time. Rather, they recommend choosing a smaller area to rollout first.</p> <p>The program will be providing monthly updates.</p>
<p><b>Public Comment</b></p>		<p>No public comments.</p>