TSB Portfolio Subcommittee

November 12, 2015

1500 Jefferson, Room 2330

AGENDA

TOPIC	LEAD	PURPOSE	TIME
Welcome and opening remarks • Membership Update	Michael Cockrill	Information	9:00
Policy & Standards Review – Proposed Policies for Recommendation to TSB • Commonly Used Software Retirement Policy/Standard • Email Naming Standard • Open Data Policy • Quality Assurance Policy/Standards	Will Saunders Sue Langen	Request Recommendation for Adoption/Approval For Discussion	9:10
Privacy Guide	Alex Alben	Information	9:50
OCIO Legislative Update • Decision Package and Prioritization Process • IT Taskforce • IT Pool	Rob St. John	Information	10:00
Enterprise Architecture	Sue Langen	Information	10:15
Public Comment			

Policy & Standards
Commonly Used Software Retirements

Policy & Standard Promote Planning for Retirement of Products Before End of Support

Six year view of retirements for products used across state government
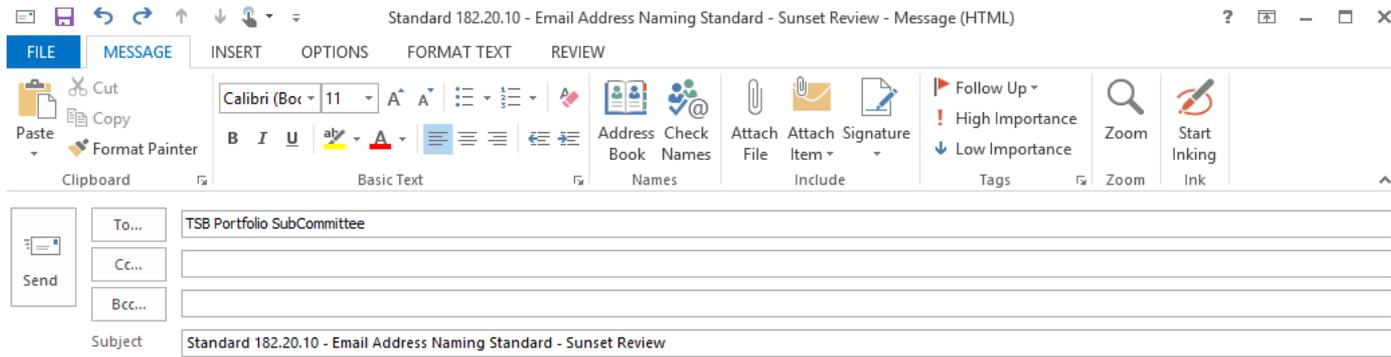
Improve Communication & Awareness

Regular Bulletins

Security Notices

Target Business & Technical Audiences

Advocacy & Risk Management

Support Internal Prioritization

Waivers with Mitigations

Provide Improved Planning for Budgets

Policy & Standards
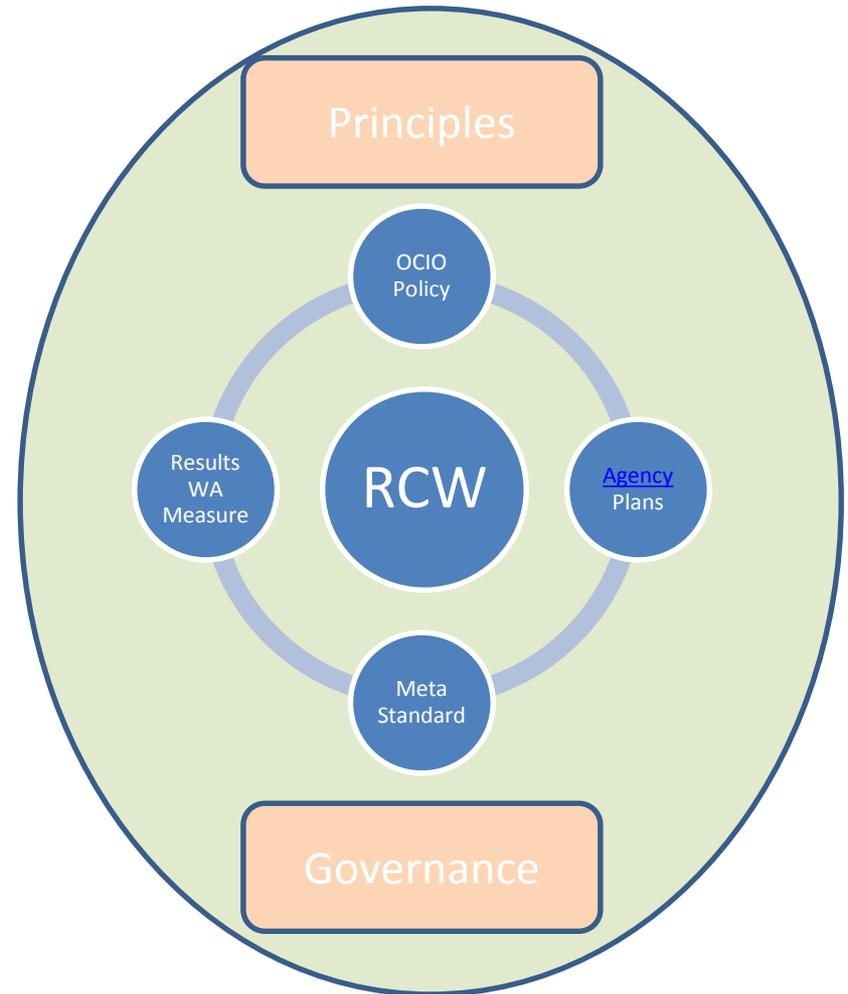# 182.20.10 Email Address Naming Standard

Open Data Strategy

o Sustainable and Progressive

o Within existing resources

o Within existing legislation

Policy & Standards
Open Data

- Open Data Policy 187
  - Incorporates responses to comments
- Metadata Standard 187.10
  - Update/Expansion to existing policy
  - Based on Dublin Core
  - Incorporates comments and edits from agencies
- Open Data Planning & Publishing Guidance
  - Incorporates revised instructions on use

Quality Assurance Policy & Standards – Under Review

- Qualified & Independent Quality Assurance
- Requires Readiness Assessment
- Minimum Activities Linked to PMBOK
- Emphasize Early Visibility & Timely Action
- Strengthen relationship to Sponsor & Steering Committee
- Formalize relationship with the OCIO
- Goal: Improve Project Outcomes

Legislative Update
DP & Prioritization Process

Summary:

- 16 Agencies

- 55 IT Decision Package Requests

- Total Dollar Requests - $197M (not all DPs have $ reported)
  - $98M Near General Fund
  - $17M Other & Dedicated Funds
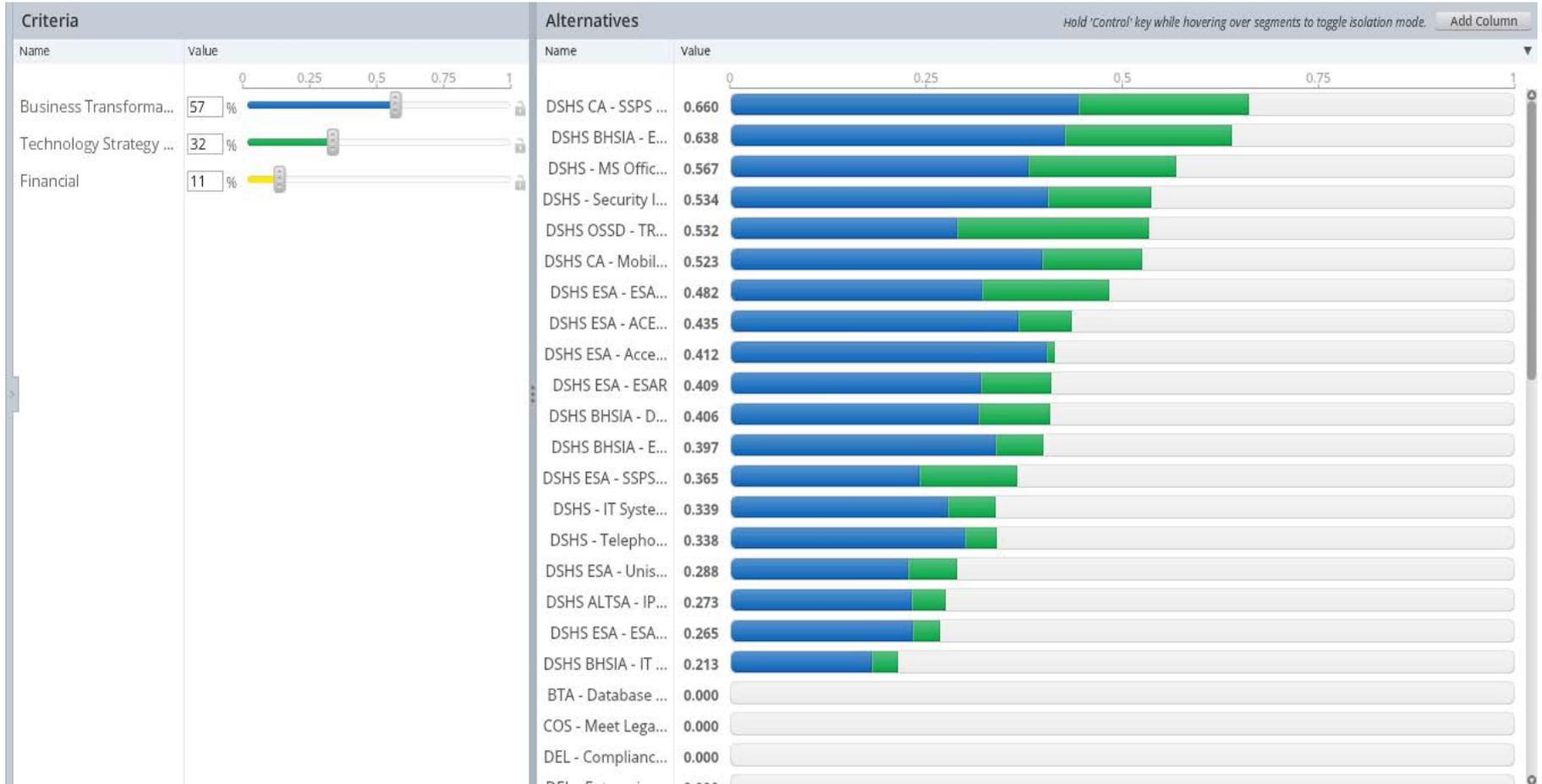 - $15M Transportation
  - $67M Federal

Legislative Update
DP & Prioritization Process

- Criteria Established

- Weighting by Staff and TSB complete

- Weighting by Deputy Directors and CIOs next

- Scoring of DPs started - 30% complete
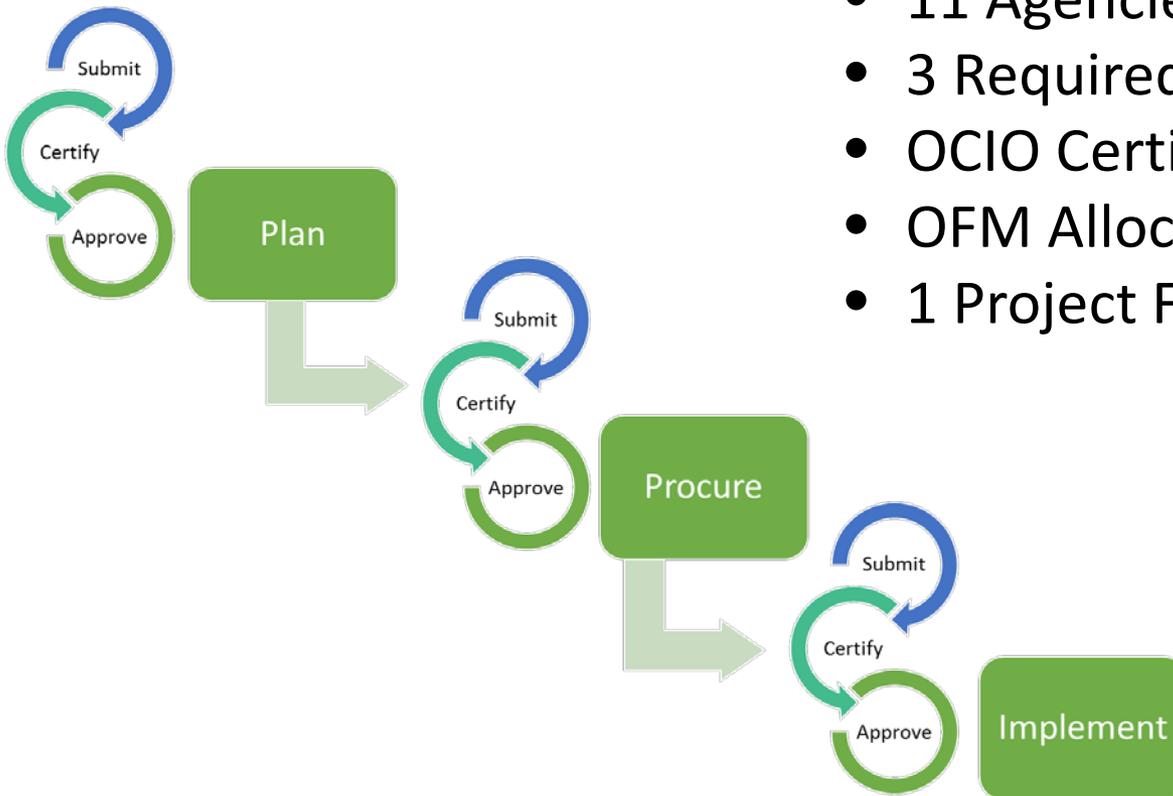
- Primary Ranking Completed by 12/7/2015

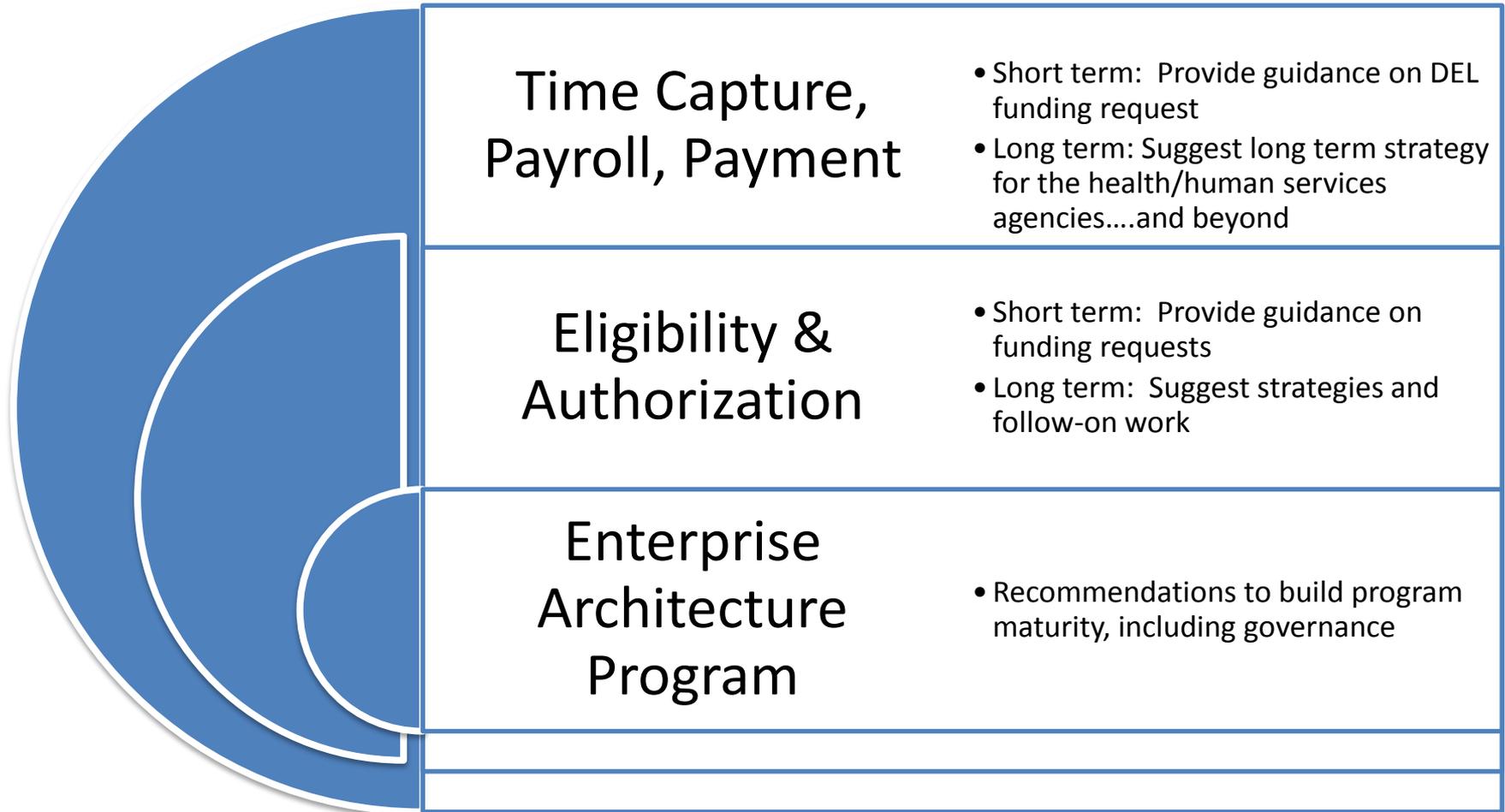# Legislative Update
DP & Prioritization Process

Legislative Update
IT Project Funding Pool

- 29 Projects ($6,000 - $51M)
- 11 Agencies
- 3 Required Phases
- OCIO Certifies per Phase
- OFM Allocates Funds per Phase
- 1 Project Funded; 4 Pending

Enterprise Architecture

Time Capture, Payroll, Payment	• Short term: Provide guidance on DEL funding request • Long term: Suggest long term strategy for the health/human services agencies….and beyond
Eligibility & Authorization	• Short term: Provide guidance on funding requests • Long term: Suggest strategies and follow-on work
Enterprise Architecture Program	• Recommendations to build program maturity, including governance

Public Comment