

Tuesday, December 14, 2021
WebEx Only
9:00 a.m.-11:00 a.m.

Attendees: Bill Kehoe
David Danner
Viggo Forde
Butch Leonardson
Paul Moulton
Vikki Smith

TOPIC	LEAD	NOTES
Welcome and Introductions	Bill Kehoe	Bill reviewed agenda; quorum confirmed for voting.
Approve Minutes from September 14 Meeting	Bill Kehoe	Minutes were approved as written.
Standard 182.20.10 - Email Naming Standard UPDATE	Nick Stowe Scott Lindekugel Karen McLaughlin	Updates to the Standard were reviewed in subcommittee and recommended for approval. Members voted to approve Standard as written.
Program Status – One Washington <ul style="list-style-type: none"> • Introductions <ul style="list-style-type: none"> ○ John Anderson, ISG-P/Executive Director for Technology Transformation • Agency Remediation Status and Future Work – Manoj Verma, Director of System Remediation • Q&A 	Amy Pearson	One Washington program staff provided a briefing on the status and timeline of the 30-60-90 day assessment of legacy system remediation.
IT Project Best Practices and Lessons Learned: Vendor Management <ul style="list-style-type: none"> • Nicole Simpkinson, Assistant Director, Office of the CIO • Stacy Steck, Project Management Partner, FirstRule 	Nicole Simpkinson	OCIO project management partner, Stacy Steck, shared best practices and lessons learned related to vendor management and procurement through a project management community of practice

		forum. Board members provided feedback from their experiences.
Subcommittee Structure	Nick Stowe	Nick reviewed proposals for refining the Board's subcommittee structure, where a security and privacy subcommittee is added. For now, all members are invited to participate on both subcommittees.
Public Comment		No public comments.

[Meeting recording link.](#)