

2020 Annual Certification FAQs

Version 3
8/24/20

Question	Answer
Why have an Annual Certification?	The OCIO collects information technology (IT) portfolio data through the annual certification process. The data helps guide state IT strategy, provides insight into enterprise architecture and reuse of state resources and is used to report to the Legislature on IT health across agencies.
What resources are available to help me with my Annual Certification?	<p>We've compiled important links for your reference:</p> <ul style="list-style-type: none"> • Application and infrastructure inventory template. • Technology policy certification form. <ul style="list-style-type: none"> • PDF version of policy certification form to be used as a reference. (Do not submit the PDF version of this form to OCIO.) • Cybersecurity website. • Annual certification attestation form. • MS-ISAC's NCSR resource page.
What is meant by preloaded copy of the inventories?	<p>Agencies can request that their 2019 Application inventory data be used to fill in the 2020 template as a starting point. There are still fields the agency must fill out in the 2020 template, but this allows the agency to start with their 2019 inventory as a base.</p> <p>That option is not available for the infrastructure inventory, which is new for 2020.</p>
How do we tie the infrastructure inventory items to the application inventory?	In the 2020 application inventory template, agencies are asked to list all infrastructure unique identifiers associated with the application. This is accomplished by entering each infrastructure unique identifier in the template starting in column CJ and going to column DC. If the application is associated with more than 20 infrastructure items, agencies are asked to add additional columns to accommodate.
Is there overlap between the Infrastructure Inventory and the Cloud	Yes. We worked with the state Enterprise Architecture team to mirror questions so

2020 Annual Certification

FAQs

Inventory that was completed for the Cloud Assessment?	agencies could leverage the work already done for the cloud assessment when completing their infrastructure inventory.
Is the NCSR assessment stored on a federal website? Does the federal government have access to that data?	MS-ISAC is considered the owner of the NCSR data and only shares an aggregate of the scoring results at the Federal level. State agencies can see their own data and benchmarks but do not have access to information from other agencies. The Office of CyberSecurity has access to all the data reported by WA state agencies.
Where can I get more information about the NCSR?	For more information, please see MS-ISAC's NCSR resource page , which includes FAQs, an overview and a user guide.
When will the Privacy Assessment be available?	The Privacy Assessment was released on Aug. 10, 2020.
My agency does not have a dedicated FTE titled Privacy Officer. How do we identify that role in the agency for the certification?	Not every agency has a dedicated privacy officer. It is the person in the agency who performs that function.
I'm a small agency, does WaTech submit the annual certification on my behalf?	For agencies receiving support from WaTech, work with your WaTech Customer Account Manager for your specific needs. WaTech may be able to assist you in preparing some certification documents, but the agency is required to submit and attest the annual certification.