

Accomplishments / Updates

- On-going report research and writing
- Confer with State HR team
- Further development of IT staff personas
- Brief Representative Volz
- Check in with task force members
- Further development of budget recommendations

Key Dates / Milestones

- TF Meeting 7/27 – Kick off
- TF Meeting 8/17 – Impacts on labor of cloud transition
- TF Meeting 9/7 – Retraining needs
- TF Meeting 9/28 – Optimal delivery of training
- TF Meeting 10/14 – Review draft recommendations
- TF Meeting 10/26 – Final review
- 11/1 - Deliver Final Report

New or Critical Risk/Issues

Risk / Issue	Mitigation	Status
1. Scope of project	a) Continue to communicate decisions that have been made by the legislature about the state's transition to cloud services.	a) Ongoing
2. Schedule is aggressive	a) Work with Task Force to define the issues that will be addressed within the time/scope of the Task Force. b) Manage expectations about breadth of issues that can be reviewed by the Task Force within the timeframe provided.	a) In progress. This is being done as part of the Task Force agenda development. b) On-going.

Focus for Next Week

- Facilitate 10/14 Task Force meeting
- On-going research and report writing
- Continue building out personas and budget development
- Incorporate Task Force feedback