



STATE OF WASHINGTON

WASHINGTON TECHNOLOGY SOLUTIONS  
Office of the Chief Information Officer

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July 26, 2019

**TO:** Agency Directors

**FROM:** Sue Langen, Director  
Office of the Chief Information Officer

A handwritten signature in blue ink that reads "Sue Langen".

**SUBJECT:** Statewide Cloud Readiness Assessment

The Office of the Chief Information Officer (OCIO) received funds within fiscal year 2020 to perform a statewide cloud readiness assessment, as required by Section 152(9) of the 2019-21 operating budget (Engrossed Substitute House Bill 1109) and attached. The OCIO will provide a report to the Governor and appropriate legislative committees by June 30, 2020. This report will provide a holistic view of the potential opportunities and barriers in adopting cloud computing solutions.

Your agency is identified as being within scope of this effort. This memo serves to inform you of what to expect over the course of this engagement.

An RFP was released to solicit bids for a vendor to perform the cloud readiness assessment. The evaluation panel, comprised of representatives from multiple agencies, reviewed nine proposals and selected Unisys. They expect to begin their engagement on August 1, 2019, and complete work by April 30, 2020. The OCIO is currently working with Unisys to refine the Statement of Work, project timeline and deliverables.

To prepare for the readiness assessment, each agency will need to identify a single point-of-contact (POC) for the project team. While the OCIO will provide the cloud assessment vendor with any available information (such as application inventories), additional information will be required from agencies. **Please provide the name of your agency's designated POC to [Jason Anderson](#) by August 7, 2019.**

A project kickoff meeting will be scheduled with agency POCs in the near future. A SharePoint site and repository is currently in development to manage documents, ongoing status updates and an FAQ. If you have additional questions or concerns, please contact Jason Anderson at 360-407-7992.

Attachment

cc: Agency Chief Information Officers  
Jason Anderson, OCIO