



STATE OF WASHINGTON
WASHINGTON TECHNOLOGY SOLUTIONS
Office of the Chief Information Officer
1500 Jefferson Street SE ▪ Olympia, Washington 98504-1501

March 31, 2020

TO: Agency Heads & Agency CIOs

FROM: James Weaver, Director and State CIO
Washington Technology Solutions

SUBJECT: NEWLY APPROVED TECHNOLOGY POLICIES/STANDARDS

The Technology Services Board (TSB) approved several policies and standards on March 10. These approved policies and standards are in effect and posted on the Office of the Chief Information Officer (OCIO) website at www.ocio.wa.gov.

Technology Portfolio Foundation

[Policy 112 - Portfolio Management Foundation](#) and Standards [112.10 - Applications](#) and [112.20 - Infrastructure](#) were updated to define the minimum set of data agencies must collect. The policy also outlines the need to establish an IT strategic plan that supports the agency business plan and aligns with the state's strategic plan.

Policy 111 – Planning for IT Portfolios was rescinded, and the existing language incorporated into [Policy 112](#).

Agencies must ensure their technology strategic plan is accessible on their public-facing website by October 31, 2020. The technology portfolio foundation data will be collected as part of the 2020 annual certification process.

Standard 112.10 – Applications inventory has been collected as part of the annual certification process since 2016 and for the 2020 certification, an updated template has been developed that incorporates the approved changes. Instructions and templates to aid in the collection of application and infrastructure data are available on standard [112.10 - Applications](#) and [112.20 - Infrastructure](#) website.

Geospatial Standards

[Standards 161.01 - Geodetic Control Data Standard](#), [161.03 - Hydrography Data Standard](#) and [187.10 - Metadata Standards](#) dealing with geospatial and metadata standards were updated with clarifying language that is more useful and valid. To eliminate duplicative requirements, standards 161.02 - Geospatial Metadata Standard and 161.05 – Geospatial Application Data Services Metadata Standard dealing with geospatial metadata standards are rescinded and their language was incorporated into the broader standard [187.10](#).

Accessibility

[Policy 188 - Accessibility](#) and [Standard 188.10 - Minimum Accessibility Standard](#) were updated to reset minimum accessibility standards to remove implementation deadlines and ensure agencies are using the most current industry standard.

If you have questions about any of the policy actions, please contact [Sue Langen](#) at (360) 407-8686.