



STATE OF WASHINGTON

WASHINGTON TECHNOLOGY SOLUTIONS

Office of the Chief Information Officer

1500 Jefferson Street SE ▪ Olympia, Washington 98504-1501

May 17, 2021

TO: Agency CIOs

FROM: Mark Quimby, Acting Director and State CIO

SUBJECT: **Newly Adopted Policy and Standard**

I want to make you aware of the recent adoption of a new statewide technology policy ([Policy 310 - Statewide Migration to Enterprise Cloud Email Services](#)) as well as minor revisions to a current geospatial standard.

Policy 310 was adopted on May 13, 2021. Under the new policy all state agencies, excluding institutions of higher education, are required to:

- Use the state's centrally managed enterprise cloud email service that is provisioned within the state's designated M365 Enterprise Shared Tenant.
- Register email domain names and synchronize enterprise active directory (EAD) user accounts with Azure Active Directory (AAD) in the Enterprise Shared Tenant by 07/31/2021.
- Use assigned Microsoft 365 licenses assigned to them in the Enterprise Shared Tenant.
- Complete migrating email and email archive data off on-premises systems to the M365 shared email service by 06/30/2022.
- Discontinue any use of a separate agency-owned Microsoft 365 tenant without an approved waiver. Any agency with an established agency-owned Microsoft 365 tenant must submit a waiver request by 7/31/2021, following the instructions in [Policy 103 Technology Policy & Standard Waiver Request](#).

In other action, statewide technology standard 161.07 - [NG 911 Geospatial Data Standard](#) recently completed a sunset review. The revised version of the policy was adopted on May 13, 2021. Minor clarifying revisions were made to the standard and it now links to the national standard maintained by the National Emergency Number Association (NENA).

Agency CIOs
May 17, 2021
Page 2 of 2

Both Policy 310 and Standard 161.07 are now published and in force pending approval of the full Technology Services Board. This approval is anticipated at the Board meeting on June 8, 2021.

Please contact [Dan Mercer](#) at (360) 407-9056 if you have questions about Policy 310, or [Joanne Markert](#) at (360) 407-8691 if you have questions about Standard 161.07.